

# RECRUITMENT PACK



## Role Description

<b>Role Title</b>	Volunteer Academy Analyst
<b>Department</b>	Academy
<b>Reports to</b>	Lead Academy Analyst
<b>Location</b>	Academy Training Ground(s), Northstowe, St Neots, St Ives
<b>Salary</b>	Unpaid
<b>Hours</b>	Sunday 9-4, Tuesday and/or Thursday Evenings
<b>Role Summary</b>	<p>Cambridge United Football Club are offering several academy analysis volunteer opportunities for the 2025/26 season.</p> <p>The successful candidate(s) will gain a first-hand experience of working within an elite academy analysis department. The candidate(s) will work closely alongside analysis, coaching and other sport science staff to provide analytical support to all academy age groups.</p> <p>This role is aimed at people who are looking for volunteer opportunities alongside their studies or current work. The candidate(s) will gain valuable experience within an applied setting.</p>
<b>Key Role Outcomes</b>	<ul style="list-style-type: none"><li>• Filming of home academy fixtures.</li><li>• Organisation of key equipment.</li><li>• Potential need to code matches</li><li>• Other ad-hoc tasks as and when requested by the lead academy analyst.</li></ul>

This role description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes. As a term of your volunteering, you may reasonably be expected to perform duties of a similar or related nature to those outlined in the role description.

## Person Specification

Skills, Knowledge, Qualifications & Experience	Required	Desirable
Excellent written and verbal skills	✓	
Degree		✓
Ability to code using various software		✓
Ability to respond and react to deadlines that arise at short notice	✓	
FA Safeguarding Children	✓	
Experience using camera and videoing equipment		✓
Experience working in a high performing environment		✓
Has an understanding of how elite players are developed		✓
Personal Qualities/Attributes		
Hardworking and enthusiastic	✓	
Excellent organisational skills and attention to detail	✓	
Reliable and committed	✓	
Ability to work independently and as part of a team	✓	
Able to communicate effectively	✓	
Willingness to work weekday evenings	✓	
Excellent team player and motivator	✓	

## Application Process

<b>Application Instructions</b>	Interested applicants should apply by submitting their CV and Cover Letter, applications which do not include all documents will not be reviewed.
<b>Application Closing Date</b>	10 <sup>th</sup> August 2025 We reserve the right to close this role advert sooner.
<b>Interview Date(s)</b>	TBA
<b>Start Date</b>	To be confirmed with the successful applicant
<b>Mission, Vision &amp; Values</b>	<p>Mission</p> <p>Cambridge United aspires to compete at the highest level of the English Football League, whilst operating a financially sustainable football club embedded within the heart of its community.</p> <p>We are custodians with a collective responsibility to protect and enhance the Club for future generations.</p> <p>Vision</p> <p><i>Creating Memories</i></p> <p>We engage current and future generations of supporters by creating memorable moments.</p> <p><i>Driving Standards &amp; Performance</i></p> <p>We will evolve by driving standards and performance through self-reflection and education.</p> <p><i>Enhancing Lives</i></p> <p>We are an inclusive Club that is United in Endeavour to enhance lives through the power of sport.</p> <p>Values</p> <p>We engage positive and inspiring characters who are committed to serving and strengthening our community, by adopting our 3 keys values.</p> <p><i>Teamwork</i></p> <p>We achieve more through working together than alone and are United in Endeavour.</p>

	<p><i>Hard Work</i></p> <p>We are committed to learning and working towards our pursuit of excellence in everything we do.</p> <p><i>Humility</i></p> <p>We will celebrate each other's successes and recognise that no individual is greater than the collective.</p>
<b>Employability Statement</b>	<p>Cambridge United FC is committed to promoting equality of opportunity for all staff. We aim to create a supportive and inclusive working environment in which all individuals can make best use of their skills, free from discrimination or harassment, and in which all decisions are based on merit.</p>
<b>Safeguarding Statement</b>	<p>Cambridge United FC is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.</p> <p>For those positions where a criminal record check (DBS) is identified as necessary, this will be carried out in line with other safer recruitment checks.</p> <p>The post holder will be required to undergo Safeguarding training periodically.</p>
<b>Equality, Diversity &amp; Inclusion</b>	<p>Cambridge United FC is committed to promoting equality of opportunity for all staff and job applicants. We are committed to creating an inclusive workplace and welcome applications from disabled candidates. If you require any adjustments during the recruitment process, please let us know.</p> <p>We aim to create a supportive and inclusive working environment in which all individuals can make best use of their skills, free from discrimination or harassment, and in which all decisions are based on merit. We do not discriminate based on age, race, nationality, ethnic origin, religious or political belief or affiliation, trade union membership, gender, gender reassignment, gender identity, marriage and civil partnership status, pregnancy and maternity, sexual orientation, disability, socio-economic background or any other inappropriate distinction or characteristic covered by the Equality Act 2010.</p> <p><a href="https://forms.office.com/e/WkrhMHMzzL">https://forms.office.com/e/WkrhMHMzzL</a></p>