



## Job Description

<b>Job Title</b>	Elite Scholarship Coach (CRC)
<b>Department</b>	Youth Development
<b>Reports to</b>	Elite Scholarship Programme Manager
<b>Location</b>	Based at the clubs training grounds, along with the main office at the Abbey Stadium.
<b>Salary</b>	Dependent on Qualifications
<b>Hours</b>	Monday: 1.30-3.30, Tuesday: 9:30 -11.30, Wednesday Fixture (Home or Away)
<b>Role Summary</b>	<ul style="list-style-type: none"><li>- Support and manage the players in the Elite Scholarship for Female teams.</li><li>- To deliver coaching sessions to all Elite Scholarship players in line with the Girls Programme Philosophy and coaching curriculum.</li><li>- To attend and assist in the operation of the games programme for the Elite Scholarship Schemes.</li><li>- To manage, review and implement the best strategy to continuously improve the programme as best as possible.</li><li>- To ensure the Youth Development &amp; Girls programme Values are adhered to by the players within the CRC Programme.</li><li>- To assist in the monitoring and assessment of the players on the CRC Programme from training and match performances.</li><li>- To assist with the scouting and recruitment process where appropriate for all teams within our Elite Scholarship programme.</li><li>- To assist with administrative tasks related to the role, including general organisation, recording of sessions and match performances and player reviews.</li></ul>
<b>Key Job Outcomes</b>	<ul style="list-style-type: none"><li>- High levels of organisation and planning to meet the player needs.</li><li>- A clear understanding of the coaching system &amp; football environment.</li><li>- An ability to build relationships with staff members at the club.</li><li>- An ability to integrate with an already strong staffing structure.</li><li>- An enthusiastic, hardworking individual who is a good motivator.</li><li>- Proactive, highly organised individual with an ability to work unsupervised.</li><li>- Experience working in a high performing business environment.</li><li>- To undertake person CPD as appropriate to meet the demands of the role.</li></ul>

This job description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes. As a term of your employment, you may reasonably be expected to perform duties of a similar or related nature to those outlined in the job description.



## Person Specification

Skills, Knowledge, Qualifications & Experience	Required	Desirable
Introduction to First Aid qualification	✓	
FA Safeguarding children workshop	✓	
Experienced in talent ID		✓
Experience of delivering excellent customer services	✓	
IT Skills, including Outlook, Word and PowerPoint		✓
Experience of working with player/parents in football environments	✓	
Experience in leading/managing an area/people or teams	✓	
Experience working in a high performing business environment		✓
Understands how elite players are developed		✓
Personal Qualities/Attributes		
Hardworking and enthusiastic	✓	
Excellent organisational skills and attention to detail	✓	
Reliable and committed	✓	
Ability to work independently and as part of a team	✓	
Able to communicate effectively	✓	
Willingness to work weekday evenings	✓	
Excellent team player and motivator	✓	



## Application Process

<b>Application Instructions</b>	Interested applicants should apply by submitting their CV and Cover Letter, applications which do not include both documents will not be reviewed.
<b>Application Closing Date</b>	Monday 23 <sup>rd</sup> June
<b>Interview Date(s)</b>	Wednesday 25 <sup>th</sup> June
<b>Start Date</b>	Monday 1 <sup>st</sup> September
<b>Mission, Vision &amp; Values</b>	<p><b>Mission</b> Cambridge United aspires to compete at the highest level of the English Football League, whilst operating a financially sustainable football club embedded within the heart of its community. We are custodians with a collective responsibility to protect and enhance the Club for future generations.</p> <p><b>Vision</b> <i>Creating Memories</i> We engage current and future generations of supporters by creating memorable moments.</p> <p><i>Driving Standards &amp; Performance</i> We will evolve by driving standards and performance through self-reflection and education.</p> <p><i>Enhancing Lives</i> We are an inclusive Club that is United in Endeavour to enhance lives through the power of sport.</p> <p><b>Values</b> We engage positive and inspiring characters who are committed to serving and strengthening our community, by adopting our 3 keys values.</p> <p><i>Teamwork</i> We achieve more through working together than alone and are United in Endeavour.</p> <p><i>Hard Work</i> We are committed to learning and working towards our pursuit of excellence in everything we do.</p> <p><i>Humility</i> We will celebrate each other's successes and recognise that no individual is greater than the collective.</p>
<b>Employability Statement</b>	Cambridge United FC is committed to promoting equality of opportunity for all staff. We aim to create a supportive and inclusive working environment in which all individuals can make best use of their skills, free from discrimination or harassment, and in which all decisions are based on merit.
<b>Safeguarding Statement</b>	Cambridge United FC is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. For those positions where a criminal record check (DBS) is identified as necessary, this will be carried out in line with other safer recruitment checks. The post holder will be required to undergo Safeguarding training periodically.



## Equality, Diversity & Inclusion

Cambridge United FC is committed to promoting equality of opportunity for all staff and job applicants. We aim to create a supportive and inclusive working environment in which all individuals can make best use of their skills, free from discrimination or harassment, and in which all decisions are based on merit. We do not discriminate on the basis of age, race, nationality, ethnic origin, religious or political belief or affiliation, trade union membership, gender, gender reassignment, gender identity, marriage and civil partnership status, pregnancy and maternity, sexual orientation, disability, socio-economic background or any other inappropriate distinction or characteristic covered by the Equality Act 2010.