



## Job Description

<b>Job Title</b>	Videographer
<b>Department</b>	Media & Communications
<b>Reports to</b>	Head of Communications
<b>Location</b>	Based at the Cledara Abbey Stadium, the Club's Training Ground and other locations around Cambridgeshire for ad-hoc events. Flexible approach to working location during the week.
<b>Salary</b>	£25,500 pro rata (£9,807) for the duration of the fixed term contract
<b>Hours</b>	Fixed term contract, 20 weeks, 40 hours per week from April 2025
<b>Role Summary</b>	<p>The Videographer for Cambridge United will work closely with the Head of Communications and Video Content Officer to provide first-class video content for the Football Club.</p> <p>The primary focus for the candidate will be to support the Video Content Officer with the creation of video content across the Club's digital platforms, in addition to filming for the Club's upcoming three-part documentary series.</p> <p>They will be required to contribute with the creative and planning process during pre-production, film video content during production and edit footage into its final form in post-production.</p>
<b>Key Job Outcomes</b>	<ul style="list-style-type: none"><li>• Help produce first-class video content across the Club's digital platforms</li><li>• Assist with filming for the Club's upcoming three-part documentary series</li><li>• Work with the media team to plan, execute and deliver engaging video content</li><li>• Be able to multi-task, prioritise, manage, and deliver output to deadline</li><li>• Attend all Men's First Team fixtures to film, edit and produce Matchday video content</li><li>• Work closely with the First Team to produce weekly behind-the-scenes content</li><li>• Support the Club's commercial, academy, youth development and women's departments quality video content</li><li>• Commit to continual improvement and ensuring the Club's output is engaging, innovative standard</li><li>• Any other reasonable duties</li></ul>

This job description sets out the key outcomes required. It does not specify in detail the activities required to achieve these outcomes. As a term of your employment you may reasonably be expected to perform duties of a similar or related nature to those outlined in the job description.



## Person Specification

Skills, Knowledge, Qualifications & Experience	Required	Desirable
Excellent written and verbal communication skills	✓	
Outstanding technical camera and filming skills	✓	
Outstanding post-production and editing skills	✓	
Commitment to creating first-class, engaging and innovative content	✓	
Experience using Adobe software	✓	
Ability to respond and react to deadlines that arise at short notice	✓	
Strong interpersonal and listening skills	✓	
A willingness to take on and learn new tasks and skills	✓	
Highly trustworthy with confidential information	✓	
Commitment to quality and continuous improvement	✓	
Full Clean Driving License	✓	
<b>Personal Qualities/Attributes</b>		
Hardworking and enthusiastic	✓	
Excellent organisational skills and attention to detail	✓	
Reliable and committed	✓	
Ability to work independently and as part of a team	✓	
Able to communicate effectively	✓	
Willingness to work weekday evenings	✓	
Excellent team player and motivator	✓	



## Application Process

<b>Application Instructions</b>	Interested applicants should apply by submitting their CV and Cover Letter, applications which do not include both documents will not be reviewed.
<b>Application Closing Date</b>	Friday 19 March 2025
<b>Interview Date(s)</b>	TBC
<b>Start Date</b>	April 2025
<b>Mission, Vision &amp; Values</b>	<p><b>Mission</b> Cambridge United aspires to compete at the highest level of the English Football League, whilst operating a financially sustainable football club embedded within the heart of its community. We are custodians with a collective responsibility to protect and enhance the Club for future generations.</p> <p><b>Vision</b></p> <p><i>Creating Memories</i> We engage current and future generations of supporters by creating memorable moments.</p> <p><i>Driving Standards &amp; Performance</i> We will evolve by driving standards and performance through self-reflection and education.</p> <p><i>Enhancing Lives</i> We are an inclusive Club that is United in Endeavour to enhance lives through the power of sport.</p> <p><b>Values</b> We engage positive and inspiring characters who are committed to serving and strengthening our community, by adopting our 3 key values.</p> <p><i>Teamwork</i> We achieve more through working together than alone and are United in Endeavour.</p> <p><i>Hard Work</i> We are committed to learning and working towards our pursuit of excellence in everything we do.</p> <p><i>Humility</i> We will celebrate each other's successes and recognise that no individual is greater than the collective.</p>
<b>Employability Statement</b>	Cambridge United FC is committed to promoting equality of opportunity for all staff. We aim to create a supportive and inclusive working environment in which all individuals can make best use of their skills, free from discrimination or harassment, and in which all decisions are based on merit.
<b>Safeguarding Statement</b>	Cambridge United FC is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.



	<p>For those positions where a criminal record check (DBS) is identified as necessary, this will be carried out in line with other safer recruitment checks.</p> <p>The post holder will be required to undergo Safeguarding training periodically.</p>
<b>Equality, Diversity &amp; Inclusion</b>	<p>Cambridge United FC is committed to promoting equality of opportunity for all staff and job applicants. We aim to create a supportive and inclusive working environment in which all individuals can make best use of their skills, free from discrimination or harassment, and in which all decisions are based on merit. We do not discriminate on the basis of age, race, nationality, ethnic origin, religious or political belief or affiliation, trade union membership, gender, gender reassignment, gender identity, marriage and civil partnership status, pregnancy and maternity, sexual orientation, disability, socio-economic background or any other inappropriate distinction or characteristic covered by the Equality Act 2010.</p> <p><a href="https://docs.google.com/forms/d/e/1FAIpQLSdamHzihFKiJc55iuafWzaS_D74SpwW-ml7qBS4mdb6eJBKtQ/viewform">https://docs.google.com/forms/d/e/1FAIpQLSdamHzihFKiJc55iuafWzaS_D74SpwW-ml7qBS4mdb6eJBKtQ/viewform</a></p>